

**WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT**

**BOARD OF TRUSTEES**



**MISSION STATEMENT**

We provide the highest quality education to enable all students to make positive life choices, strengthen our community, and successfully participate in a diverse and global society.

We provide excellent learning and teaching experiences; safe, student-centered learning environments; and support for all students and employees. We develop and maintain productive community partnerships and individual and collective accountability.

**MEETING OF**  
November 17, 2010

**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
MEETING AGENDA  
NOVEMBER 17, 2010**

**REVISED AGENDA**

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**BOARD AGENDA PACKETS AND INFORMATION:**

Complete Board meeting packets are available for review at the Administration Building, the District's six high schools, and at public libraries throughout West County.

Complete Board agendas and packets are available online at: [www.wccusd.net/Documents/Board/boardinformation.aspx](http://www.wccusd.net/Documents/Board/boardinformation.aspx)

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 1108 Bissell Avenue, Richmond, CA 94801 during normal business hours. In addition, such writings and documents may be posted on the District's website as noted above.

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**VIEWING THE BOARD MEETINGS:**

**Television:**

Live television broadcast of regularly scheduled Board meetings is available by the City of Pinole on PCTV Channel 26/28, the City of Richmond KCRT Channel 28 and the City of Hercules Cable Channel 28. Please check the city websites for local listings of broadcast schedules.

You may also find the complete meeting available on a tape-delay basis through the Richmond City Web Page at: <http://www.kcrt.com> within a few days of the recording date.

Audio tapes of Board meetings are kept on file at the Administration Building, 1108 Bissell Avenue, Richmond, CA 94801 (510-231-1101).

The Board of Education would like to acknowledge Comcast, the cities of Pinole and Richmond, and WCCUSD staff for their generosity and efforts in helping to televise WCCUSD Board of Education meetings.

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**ATTENDING BOARD MEETINGS:**

The public is warmly invited to attend and participate in all WCCUSD Board of Education meetings.

**Location:**      **LOVONYA DEJEAN MIDDLE SCHOOL  
3400 MACDONALD AVENUE  
RICHMOND, CA 94805**

**Time:**            The **Board of Education's Open Session meeting will begin at 6:30 PM.** The Board will convene at **5:30 PM** in the Multi-Purpose Room to receive comments from anyone wishing to address the Board regarding closed session items (Exhibit A). The Board will then adjourn to closed session and reconvene in open session to address the regular agenda (Exhibits B-G) at 6:30 PM.

**Special Accommodations:** Upon written request to the District, disability-related modifications or accommodations, including auxiliary aids or services, will be provided. Please contact the Superintendent's Office at 510-231-1101 at least 48 hours in advance of meetings.

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"of children be more careful than anything."  
e.e. cummings

**B. OPENING PROCEDURES**

**B.1 Pledge of Allegiance**

**B.2 Welcome and Meeting Procedures**

**B.3 Roll Call**

**B.4 Presentation of Student Board Representative from Pinole Valley High School**

Comment:

A Student Board Representative from Pinole Valley High School will attend the Board of Education meeting on November 17, 2010. We would like to recognize and commend their participation.

Recommendation:

For Information Only

Fiscal Impact:

None

**B.5 Report/Ratification of Closed Session**

\* **B.6 Agenda Review and Adoption** (Public Comment)

\* **B.7 Minutes:** November 3, 2010

**C. BUSINESS ITEMS**

**CONSENT ITEMS** (Routine Matters)

Consent Calendar Items designated by “CI” are considered routine and will be enacted, approved and adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance. Items the Board pulls for discussion or explanation will be addressed following Section E.

\***CI C.1 Acceptance of Donations**

Comment:

The District has received donations as detailed, dated November 17, 2010. Staff recommends acceptance of these donations.

Recommendation:

Recommend Approval

Fiscal Impact:

As noted per donations summary

\***CI C.2 Approval of Fund-Raising Activities**

Comment:

The planned fund-raising events for the 2010-11 school year are detailed, dated November 17, 2010.

Recommendation:

Recommend Approval

Fiscal Impact:  
Additional revenue for schools

**\*CI C.3 Contracted Services**

Comment:  
Permission is requested of the Board of Education to approve contracts for services as detailed, dated November 17, 2010.

Recommendation:  
Recommend Approval

Fiscal Impact:  
As noted per contracts summary

**\*CI C.4 Summary of Vendor Warrant Reports**

Comment:  
The summaries of Payroll & Vendor Warrants issued during the month of October, 2010 are detailed.

Total of payroll warrants (October 2010):	\$ 9,544,303.00
Total of vendor warrants (October 2010):	\$21,390,466.00

Recommendation:  
Recommend approval of the payroll and vendor warrant reports

Fiscal Impact:  
As noted above

**\*CI C.5 Acceptance of Contracts for Placement of Student Teachers**

Comment:  
Teachers in this district provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the District.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed, dated November 17, 2010.

Recommendation:  
Recommend Approval

Fiscal Impact:  
None

**\*CI C.6 Community Budget Advisory Committee Member Ratification**

Comment:

The Community Budget Advisory Committee (CBAC) met on October 28, 2010. The voting members approved the following members for the 2010-2011/2011-2012 term: Sue Kahn and Charles Johnson. The selection is subject to ratification by the School Board at a regular Board of Education meeting. Pending ratification, below is a complete list of the committee voting members and term dates.

<u>MEMBER'S NAME</u>	<u>MEMBER TYPE</u>	<u>TERM ENDING</u>
Erwin Reeves, Chair	Business Leader	June 30, 2011
Eduardo Martinez, Vice Chair	Community	June 30, 2012
Robert Studdiford	Parent	June 30, 2011
Greg Whaling	Teacher	June 30, 2011
Tammy Campbell	Parent	June 30, 2012
Charles Johnson	Classified	December 31, 2012
Sue Kahn	Principal	December 31, 2012

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.7 Notices of Completion: Bid J068245 Helms Middle School Access Road, E068212 Crespi Middle School Window and Door Replacement, E068223 Crespi Roofing Project, and J068222 Chavez Painting**

Comment:

Substantial completion notices have been received for: Bid J068245, Bid E068212, E068223, and J068222.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

- California Constructors, Helms Access Road Bid J068245
- Pinguelo Construction, Inc., Crespi Window and Door Replacement Bid E068212
- Albay Construction Co., Crespi Roofing Project Bid E068223
- Fairway Painting, Chavez Painting Bid J068222

Recommendation:

Recommend approval of these notices of completion

Fiscal Impact:

None

**\*CI C.8 NCLB Supplemental Educational Services (SES) Tutoring Contracts**

Comment:

The No Child Left Behind (NCLB) Act of 2001 requires school districts to set aside an amount equivalent to 20% of the Title I entitlement for the purposes of providing Transportation for Choice and Supplemental Educational Services (SES). In WCCUSD 20% of the entitlement is \$1,893,735. Of this amount, \$100,000 is needed for Transportation for Choice leaving \$1,793,735 available for SES tutoring.

Each year the Department of Education sets the official per pupil allotment (PPA) for each district, which represents the maximum amount to be expended per participant. The official rate for 2010-11 is \$1,369.89 per student; therefore, approximately 1,310 eligible students may be served.

Permission is requested of the Board of Education to approve contracts between the District and named State-approved SES providers per parental choice for the period of November 18, 2010 through June 30, 2011 per the provided list.

Recommendation:

Recommend Approval

Fiscal Impact:

Appropriate expenditure of Title I SES reservation

**\*CI C.9 Certification of Athletic Coaches – Fall Sports**

Comment:

Under California Education Code Section 5593, all athletic team coaches are required to be certified annually. Topics covered during the training include first aid, CPR, coaching techniques, adolescent psychology (as it relates to sports participation), and ethics. Provided are the lists of coaches from each of the high school for fall sports.

Recommendation:

Recommend Approval

Fiscal Impact:

None

**\*CI C.10 Ratification and Approval of Engineering Services Contracts**

Comment:

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

Recommendation:

Ratify and approve contracts as noted

Fiscal Impact:

Total for this action: \$250,001. Funding sources as noted.

**\*CI C.11 Ratification and Approval of Negotiated Change Orders**

Comment:

Staff is seeking ratification of change orders on the following current District construction projects: DeAnza High School Replacement Campus; Pinole Middle School Main Building Renovation; Richmond High School Emergency Repair Program Project; Richmond High School Bleachers and Fieldhouse; King Elementary School New Construction; and Crespi Middle School Fire Reconstruction. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

Recommendation:

Ratify negotiated Change Orders as noted

Fiscal Impact:

Total ratification and approval by this action: \$442,205.16

**\*CI C.12 Approval of Pool of Pre-Qualified Geotechnical Engineers and Boundary/Topographic Surveyors for Measure D 2010 projects.**

Comment:

In preparation for the Measure D 2010 projects, District staff has completed a competitive selection process in order to pre-qualify a number of Geotechnical and Boundary/Topographic survey firms for assignment to upcoming projects. Two requests for qualifications (RFQ) were prepared and circulated to Geotechnical Engineering and Survey firms with experience in construction of California public schools. The District received Statements of Qualifications ("SOQ") from interested firms and also received fee proposals for specific sites. District Facilities/Bond Program staff evaluated the SOQ, and using a set of uniform criteria contained in the RFQ, has created a list of qualified firms from which the District may make selections for ongoing Measure D work. Additional firms may be qualified from time to time after submitting qualifications for review by the District. The recommendation of the pre-qualified firms does not include a specific project assignment. This action merely creates a pool of pre-qualified firms for upcoming projects. These firms can now be interviewed, or assigned as required, to future Measure D 2010 projects. Proposed assignments will be reviewed and recommended for approval by the Board at the time the projects are set to begin design. The recommended firms are as follows:

**Geotechnical Engineering**

Earth Systems Pacific  
A3 Geo  
Ninyo and Moore  
RMA Group  
ENGEO  
Kleinfelder  
Alan Kropp and Associates

**Boundary/Topographic Survey**

Luk and Associates  
K.C. Pierce and Associates  
Kister Savio and Rei  
BKF  
Sandis

Recommendation:

Approve the listed firms as pre-qualified to provide engineering and survey services as noted

Fiscal Impact:

None at this time. Geotechnical Engineering and Survey fees are budgeted and funded by the Measure D 2010 Bond.

**\*CI C.13 Approval of Superintendent and Board Members Attending California School Boards Association Annual Education Conference**

Comment:

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Superintendent Harter and Board members have expressed interest in attending the California School Boards Association (CSBA) Annual Education Conference, to be held in San Francisco. The conference dates are December 2 through 4, 2010 at the Moscone Convention Center in San Francisco. Expenses including registration, travel, food and lodging are estimated to total approximately \$580.00 per person. Funds for Board travel and conference are budgeted and there is sufficient funding within that budget.

Recommendation:

That the Board authorizes attendance at the CSBA Annual Education Conference 2010

Fiscal Services:

General Fund

**D. AWARDS, RECOGNITIONS, AND REPORTS**

**\* D.1 Resolution No. 32-1011: Honoring Audrey Miles for Four Years of Service on the Board of Education**

Comment:

A resolution of commendation will be presented to Audrey Miles for four years of service on the Board of Education and to the Students, Staff, and Community of the West Contra Costa Unified School District.

Audrey Miles has provided leadership for increasing volunteers, improving safety, initiating a Board focus on student learning through the Academic Subcommittee and forwarding school-based health centers in all six high schools. Her participation at the policy level resulted in many school renovations and improvement to the facilities for our students.

Recommendation:

Recognition and Resolution Honoring Board Member Audrey Miles

Fiscal Impact:

None



\* **D.2 Employee Service Anniversary Recognition**

Comment:

The West Contra Costa Unified School District employs 3,019 full and part-time staff members. Tonight the District honors its veteran employees who have reached milestone years for their service. It is with great honor and gratitude that we recognize these individuals by presenting them with service anniversary pins in the following categories:

- the 35-Year Service Pin Award to 7 staff;
- the 30-Year Service Pin Award to 3 staff,
- the 25-Year Service Pin Award to 21 staff,
- the 20-Year Service Pin Award to 27 staff.

It is ultimately the students who benefit from the relationships we have with our veteran staff members. Collectively this group represents more than 1,400 years of experience in serving the students.

Our school communities and the District are indeed fortunate to benefit from our veteran employees' wisdom and accumulated experience which guide and inform our current and future work. Their dedication, caring, creativity, ingenuity, and resilience are an important part of what makes our District special.

Recommendation:

Recognition; for board and public information

Fiscal Impact:

None

\* **D.3 Standing Reports**

Representatives of the following committees and employee unions are invited to provide a brief update to the Board. Representatives from these groups need to sign up to speak prior to the beginning of this item on the agenda by submitting a "Request to Address the Board" form. Five minutes may be allowed for each subcommittee or group listed below:

Academic Subcommittee	Public Employees Local 1
Bayside Parent Teacher Association	School Supervisors Association
Citizens' Bond Oversight Committee	United Teachers of Richmond
Community Budget Advisory Committee	West Contra Costa Administrators Association
Facilities Subcommittee	
Ivy League Connection	
Linked Learning – Multiple Pathways	
Safety Committee	
Special Education Citizens Advisory Committee	
Youth Commission	

\* **D.4 In Memory of Members of the School Community**

Comment:

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Samuel Teese, former Deputy Superintendent for Richmond Unified School District, passed away recently. Mr. Teese attended local schools, Lincoln Elementary, Roosevelt Jr. High and Richmond High, before attending UC Berkeley and San Francisco State Universities. He began his teaching career at Harry Ells Jr. High in 1948. He worked as coach and athletic director at Richmond High, dean and vice principal at El Cerrito High, and principal at Adams Jr. High. Mr. Teese moved to central office administration in the 1970's serving as Assistant Superintendent, Personnel and Deputy Superintendent. He retired in 1982 after 34 years with the District.

Our thoughts go out to the family and friends in the loss of their loved one.

Recommendation:

For Information Only

Fiscal Impact:

None

**E. PUBLIC AND COMMITTEE COMMUNICATIONS**

(Education Code 35145.5; Government Code 54950 et seq.)

\* **E.1 Superintendent's Report**

\* **E.2 WCCUSD Public Comment**

Members of the public are invited to speak to the Board about any matter that is not otherwise on the agenda and is related to issues affecting public education in the WCCUSD. **Approximately 30 minutes will be allocated for this item.** If there are more requests to speak than can be heard within this time limit, "WCCUSD Public Comment" will continue after Item G. Individuals wishing to speak must submit a "WCCUSD Public Comment" form prior to the beginning of this item on the agenda.

Depending on the number of persons who wish to speak, from one to three minutes will be allocated to each speaker at the discretion of the President of the Board in order to accommodate as many speakers as possible. The Board cannot dialogue on any issues brought before it by the public that have not been previously agendized, but may refer these to staff for response and/or placement on future agendas.

**F. ACTION ITEMS**

\* **F.1 Notice of Public Hearing Regarding Request for Bond Waiver**

Comment:

Notice is Hereby given that the Board of Education ("Board") of the West Contra Costa Unified School District ("District") at a Public Hearing to be held on November 17, 2010, at 6:30 p.m., or as soon

thereafter as the matter may be heard, at Lovonya DeJean Middle School Multipurpose Room, 3400 Macdonald Avenue, Richmond, California 94805, on November 17, 2010, will review and consider adoption of a resolution of the Board to authorize a request for waiver from State Board of Education relative to statutory requirements on general obligation bond debt limitations, as applicable to the District, as provided by section 15106 of the Education Code.

The purpose of the Public Hearing to be held on November 17, 2010, is to invite public testimony and comment on this matter. The draft of the request for such waiver is on file and available for public review at the District's office located at West Contra Costa Unified School District, 1108 Bissell Avenue, Richmond, CA 94801, and is herein incorporated by reference. To receive a copy of the draft request for waiver, or if you have questions on this matter, please contact Mr. Bill Fay, Associate Superintendent for Operations, at telephone (510) 231-3135.

The Public Hearing of the District will be held on November 17, 2010 at the location set forth above. This matter will be considered at such time as this agenda item is considered by the Board of the District.

Recommendation:  
For Information Only

Fiscal Impact:  
None

\* **F.2 Resolution No. 31-1011: Intent to Seek Debt Limit Waiver from State Board of Education for Sale of remaining General Obligation Bonds as approved by voters under Measure D, 2010**

Comment:

In order to complete the Bond program school renovation and reconstruction projects which are allocated under Measure D, 2010, the District will need to sell the bonds approved under that measure. The District does not currently have sufficient bonding capacity to issue any of the \$380 million in voter-authorized Measure D, 2010 Bonds. Based on the 2010-2011 assessed valuation, the District's current bonding capacity is \$548 million. The District currently has \$729 million in outstanding debt, with no remaining bonding capacity. In order to keep the bond program on track and finish current projects, staff is recommending that the District apply for a waiver of the bonding capacity limits from the State Board of Education. Approval of the District's request for a temporary increase in its bonding capacity from 2.5% of assessed valuation to 5.0% of assessed valuation will allow the District to issue the full \$380 million of the voter authorized Measure D, 2010 bonds. Because of tax rate limitations and other factors, the District plans to issue these bonds in series over time. The bond language for Measure D, 2010 includes reference to the need for a potential waiver of the bonded indebtedness limit.

The Department of Education requires that a request for waiver be filed by December 15, 2010, in order to be considered at the State Board of Education meeting March 10, and 11, 2011. In order to be considered by the State Board of Education, the West Contra Costa Unified School District Board of Education must hold a public hearing and approve the request. In addition, the District has met and consults with, and seeks the support of, its bargaining units including: UTR, Local 1, SSA, and WCCAA. Also, the District has presented the proposed waiver to the Facilities Subcommittee and the Citizens Bond Oversight Committees for their review. Staff will begin this process upon approval of this intent resolution.

Recommendation:

Approve Resolution No. 31-1011: Intent to Seek debt Limit Waiver from State Board of Education for Sale of remaining General Obligation Bonds as approved by voters under Measure D, 2010.

Fiscal Impact:

Not known. Direct costs limited to costs of preparation and presentation of waiver request.

**G. DISCUSSION ITEMS**

\* **G.1 Student Reassignment for Lake and Shannon Elementary Schools**

***This item has been tabled to December 8, 2010.***

Comment:

In February 2009, the Board approved a comprehensive school closure plan. Over the previous six years, enrollment in WCCUSD had declined by more than 5,000 students and the District could no longer afford to operate as many schools as it had in the past. The closure plan included a phased closure for schools. Shannon Elementary was scheduled to be closed at the end of the 2010-11 school year. The City of San Pablo contributed operating funds to keep Lake Elementary open for both the 2009-10 and 2010-11 school years.

WCCUSD staff has developed reassignment plans for both schools. Students who currently attend Lake and live in the Lake attendance area would be assigned to one of three schools, Bayview Elementary, Highland Elementary or Dover Elementary. Students who currently attend Shannon and who live in the Shannon attendance area would be reassigned to Collins Elementary, Tara Hills Elementary or Montalvin Manor Elementary. Students who have transferred into either Lake or Shannon would be reassigned to their home attendance area schools.

In order to develop the best reassignment plans possible, District staff will hold parent meetings at both Lake and Shannon schools and invite parents from those schools as well as the schools where those students will be transferred. Staff will provide information about the new proposed attendance areas and solicit feedback from parents as well as provide information about the timeline for the intradistrict transfer process.

Staff will use the information gathered from parents to revise the student assignments plans and bring those plans back to the Board for final approval on January 5, 2011.

Recommendation:

That the Board reviews the initial reassignment plans for Lake and Shannon

Fiscal Services:

Estimated net savings of \$600,000 annually as a result of closing Lake and Shannon

\* **G.2 Adding 6<sup>th</sup> Grade at Madera Elementary**

Comment:

In February 2009, the Board approved changes to grade configurations for several schools as a result of the school closure plan. One consequence of that action was to leave only Ford Elementary in Richmond and Madera Elementary in El Cerrito with a K-5 configuration among all the elementary schools south of

Hercules. In 2010, the Board approved, at the request of the Ford school staff, allowing Ford to add a 6<sup>th</sup> grade for 2010-11. During the public hearings about the temporary location of Portola Middle School in January of 2010, parents of Madera Elementary requested that Madera be allowed to add a 6<sup>th</sup> grade for the 2011-12 school year.

As a result of attendance area expansion in 2004 and an increasing number of out-of-attendance area transfers into the school, Madera does not have space to add 6<sup>th</sup> grade. Madera currently has 60 students in fifth grade who are assigned into one fifth grade class and one fourth-fifth combination class. Based on enrollment in the lower grades, it is likely that the school will need space for two classes in order to house 6<sup>th</sup> graders at the school.

There are four options for addressing the request of the Madera parents:

1. Continue Madera as a K-5 school and continue to offer 6<sup>th</sup> grade at Portola;
2. Add relocatable classrooms to the Madera campus;
3. Rescind the transfers of students who currently attend Madera but who live outside the attendance boundaries of that school; or,
4. Re-draw the attendance boundaries similar to what the boundaries were before the Madera attendance area was expanded in 2004 to reduce the population of the school.

District staff has been preparing a cost/benefit analysis of each option but first needs to engage Madera parents in considering each option. District staff would then bring a recommendation for a Board decision on January 5, 2011.

Recommendation:

That the Board reviews but not act on the options for 6<sup>th</sup> grade at Madera

Fiscal Services:

Will depend on the option selected

\* **G.3 WCCUSD Competitive Food Sales Policy**

Comment:

The Governing Board of WCCUSD recognizes the link between student health and academic achievement. Healthy, active, and well-nourished children and youths are more likely to attend school and are more prepared and motivated to learn. It is for this reason that the Board unanimously approved the District's wellness policy in September 2006.

Hunger and poor nutrition interferes with learning and may lead to obesity. Foods and beverages available to students at District schools should support the health curriculum and promote optimal health.

There has been a growing national concern about childhood obesity. Congress now requires each local educational agency that participates in the U.S. Department of Agriculture's (USDA's) school meals programs to establish a local wellness policy which include clear nutrition guidelines for all foods available on each campus during the school day which include "competitive foods and beverages". Under the code of federal regulations, Title 7, part 210.11, the United States Department of Agriculture (USDA) defines "competitive foods" as "any foods sold in competition with [a federally reimbursable school meal program] to children in food service areas." The food service area is where the reimbursable meals are sold or eaten, which in California schools means virtually the entire campus.

The rules for selling competitive foods and beverages are created by four separate entities, two at the federal level and two at the state level.

*Federal Level: Local School Wellness Policy and Code of Federal Regulations, Title 7, Part 210.11, Appendix B: The USDA's regulations define Foods of Minimal Nutritional Value (FMNV). The state Level: Education Code (EC) sections 49430-49431.7: Senate Bills 12, 965, and 490. California Code of Regulations, Title 5, sections 15500, 15501, and 15575-15578: The State Board of Education adopted these regulations that include additional requirements that govern food and beverage sales by student organizations.*

WCCUSD's competitive food policy does meet these strict requirements and addresses sales by parent and student organizations. This policy is accessible on the district's web site under the Food Service department.

WCCUSD's Board Policy 3312 addresses non-school entities and contracts for non-nutritious foods and beverages sold on campuses. Effective July 1, 2007, the District cannot enter into or renew a contract for the sale of foods that do not meet the nutritional standards specified in Education Code 49431 or 49431.

These policies are in place to promote district students' health, nutrition, and well-being. The Food Service department is a resource and is available to provide technical information on the nutritional content of foods and beverages to be sold to students during school hours.

Recommendation:  
For Information Only

Fiscal Services:  
None

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD** (continued from Item E)

**I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**  
Lovonya DeJean Middle School – December 8, 2010

**K. ADJOURNMENT**

At 10:00 PM, any items remaining on the agenda that require immediate attention will be moved to this time. All other items will be tabled to another or the following Board meeting in order to make fair and attentive decisions. The meeting will adjourn at 10:30 PM. The meeting may be extended by a majority vote of the Board of Education.

The public may address items which are marked with an asterisk (\*).

**A. CLOSED SESSION**

**A.1 CALL TO ORDER**

**A.2 DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**  
(Government Code 54957.7)

**A.3 RECESS TO CLOSED SESSION AS SCHEDULED**

**See Exhibit A**

(Government Code Section 54954.5)

The **Open Session** will resume at the end of the **Closed Session** in the Multi-Purpose Room at approximately **6:30 PM**.

**EXHIBIT A**

(Government Code Section 54954.5)

**CLOSED SESSION AGENDA**

**November 17, 2010**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

**2. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

[Government Code Section 54956.9(a)]

1. Srago v. WCCUSD
2. WCCUSD v. Orrick

**3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/POTENTIAL LITIGATION**

[Government Code Section 54956.9(b)]

Four cases

**4. LIABILITY CLAIMS (Government Code Section 54956.95)**

**5. CONFERENCE WITH LABOR NEGOTIATORS**

- a. Superintendent/Dr. Bruce Harter
- b. Employee Organizations
  - UTR
  - Local One
  - School Supervisors Association
  - WCCAA

- c. Unrepresented Employees
  - Confidential and Management

**6. PUBLIC EMPLOYEE APPOINTMENT**

- a. Administrative Appointment for the 2010-2011 School Year  
Bond Regional Facilities Project Manager

**7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)**

**8. STUDENT DISCIPLINE (Education Code Section 35146)**

- a. Expulsions

**9. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT  
(Government Code Section 54957)**

**10. REPORT OF CLOSED SESSION ACTIONS**



West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** November 17, 2010

**From:** Ann Reinlagen,  
Assistant Superintendent Human Resources

**Agenda Item:** A.6

**Subject:** Administrative Appointment for the 2010-2011 School Year

**Background Information:**

The following administrative appointment will be reported for the 2010-2011 school year:

Bond Regional Facilities Project Manager

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** November 17, 2010

**From:** Wendell C. Greer  
Associate Superintendent, K – Adult Operations

**Agenda Item:** B.4

**Subject:** Presentation of Student Board Representative from Pinole Valley High School

**Background Information:**

A Student Board Representative from Pinole Valley High School will attend the Board of Education on November 17, 2010. We would like to recognize and commend their participation.

**Recommendation:** For Information Only

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

**West Contra Costa Unified School District  
Minutes of the Board of Education Meeting  
Lovonya DeJean Middle School  
3400 Macdonald Avenue  
Richmond, CA 94805**

November 3, 2010

**A. CLOSED SESSION**

**B. OPENING PROCEDURES**

President Madeline Kronenberg called the meeting to order at 5:30 PM. The Board recessed into Closed Session. President Kronenberg called the Public Session to order at 6:31 PM.

**B.1 Pledge of Allegiance**

President Kronenberg led those in attendance in the pledge of allegiance.

**B.2 Welcome and Meeting Procedures**

President Kronenberg offered welcome to the public regarding the meeting.

**B.3 Roll Call**

**Board Members Present:** Madeline Kronenberg, Antonio Medrano, Audrey Miles, Charles Ramsey, Tony Thurmond

**Staff Present:** Joe Abrego, Executive Director; Rosa Cornejo, Staff Secretary; Otilia Espinosa, Interpreter; Bill Fay Associate Superintendent Operations; Luis Freese, Executive Director Maintenance and Operations; Wendell Greer, Associate Superintendent K-Adult; Bruce Harter, Superintendent; Linda Jackson, Executive Director; Joe Mayes, Maintenance Manager; Ken McDaniel, Maintenance Supervisor; Galen Murphy, Fairmont Elementary Principal; Nia Rashidchi, Assistant Superintendent Educational Services; Ann Reinagen, Assistant Superintendent Human Resources; Bill Savidge, District Engineer Office; Julian Szot, Mira Vista Elementary Principal; Latoya Williams, Gompers Continuation High Principal

**B.4 Presentation of Student Board Representative from John F. Kennedy High School**

Fabiola Gutierrez provided a report of activities at Kennedy High School.

**B.5 Report/Ratification of Closed Session**

Superintendent Harter asked the Board to ratify the vote taken in Closed Session to expel one (1) student, suspending the expulsion for placement in the West Contra Costa Unified School District.

**Motion:** Ms. Miles moved approval of the expulsion and suspension for placement of one (1) student. Mr. Ramsey seconded. Ms. Miles, Mr. Ramsey, and President Kronenberg voted yes, with Mr. Medrano and Mr. Thurmond abstaining, and no absences. Motion carried 3-0-2-0.

**B.6 Agenda Review and Adoption**

**MOTION:** Mr. Medrano moved approval of the agenda with item D.3 Equitable Distribution of Highly Qualified Teachers and Administrators tabled to a future meeting. Ms. Miles seconded. Mr. Medrano, Ms. Miles, Mr. Ramsey, Mr. Thurmond, Student Representative Fabiola Gutierrez (advisory vote only) and President Kronenberg voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

**B.7 Minutes:** October 20, 2010

**MOTION:** Ms. Miles moved approval the Minutes of October 20, 2010. Mr. Medrano seconded. Mr. Medrano, Ms. Miles, Mr. Ramsey, Mr. Thurmond, Student Representative Fabiola Gutierrez (advisory vote only) and President Kronenberg voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

**C. BUSINESS ITEMS**

**C.1 Acceptance of Donations**

**C.2 Approval of Fund-Raising Activities**

**C.3 Grants/Awards/Agreements**

**C.4 Contracted Services**

- C.5 Routine Personnel Changes - Certificated**
- C.6 Certificated Provisional Internship Permit (PIP) Request(s)**
- C.7 Resolution No. 30-1011: American Education Week – November 14-20, 2010**
- C.8 Resolution No. 29-1011: Recognizing Contributions of Veterans to the Country**
- C.9 Harding Elementary School Window, Exterior Wall and Roof Repairs Award of Contract**
- C.10 Richmond High School Fence and Gates Project Final Change Order Approval**
- C.11 Approval of Bid Alternates #1, #2 and #3, Chavez Elementary School Window and Door Replacement Project**
- C.12 Approval of Pool of Pre-Qualified Architects for Measure D 2010 Projects**
- C.13 Ratification and Approval of Negotiated Change Orders**
- C.14 Ratification and Approval of Engineering Services Contracts**
- C.15 Citizens' Bond Oversight Committee (CBOC) Appointment**

**MOTION:** Ms. Miles moved approval of Consent Items C.1 – C15. Mr. Medrano seconded. Mr. Medrano, Ms. Miles, Mr. Ramsey, Mr. Thurmond, Student Representative Fabiola Gutierrez (advisory vote only) and President Kronenberg voted yes with no abstentions and no absences. Motion carried 5-0-0-0.

**D. AWARDS, RECOGNITIONS, AND REPORTS**

**D.1 Ed Fund Mini-Grants & School-wide Grants**

Ms. Radshidchi introduced Mr. Robert Bunce, Ed Fund Program Director. Mr. Bunce gave a brief background on the Ed. Fund Grants Program. This year the Ed Fund Grants program awarded over \$45,000.00 to 67 projects and 29 schools throughout the District. He thanked teachers, parents, librarians, principals and students for taking the time to write the grants. He also thanked the community sponsors for their support.

The Board joined the public in recognizing the recipients of the Ed. Fund Mini-Grants. Ms. Rashidchi acknowledged the grant winners.

**Public Comment:**

None

**Board Comment:**

President Kronenberg congratulated and thanked everyone. She also thanked the Ed Fund for their hard work and support to the District.

**D.2 National Education Associations KEYS 2.0 Survey**

Ms. Rashidchi introduced Ms. Marlene Fong from the California Teachers Association who gave a presentation on the KEYS Survey Program.

**Public Comment:**

None

**Board Comment:**

Mr. Ramsey thanked Ms. Fong for her presentation and also thanked the UTR team and Ms. Brown for keeping the Board informed on what is going on in the organization.

Mr. Medrano also thanked UTR and NEA for their collaboration.

Mr. Thurmond thanked Ms. Fong and asked how the program is being implemented in the District. Ms. Fong provided Mr. Thurmond with a brief explanation on how the KEYS program can be implemented in the District. Ms. Rashidchi expanded on the conversation with UTR regarding the implementation process.

President Kronenberg thanked everyone and also commented that she is looking forward to the program and further discussion with the Academic Subcommittee.

**D.3 Equitable Distribution of Highly Qualified Teachers and Administrators**

This item tabled to a future meeting.

**Public Comment:**

None

**Board Comment:**

None

**D.4 Standing Reports**

**Public Employees Local One.** Michael Wasilchin spoke on Measure M. He thanked the Board Members for their guidance, leadership and support. He also thanked Superintendent Harter for his support. He thanked the Local One members for the assistance with the phone banking, principals and PTA members for their collaborative efforts. Foremost he wanted to thank the campaign coaches. Mr. Wasilchin commented about how he thought it was interesting that campaigning school board candidates spoke of various grants and creative funding mechanism they could bring to the District. He encouraged them to show leadership in coming forward to find these creative funding sources. Mr. Wasilchin congratulated Board Members for being reelected and welcomed Ms. Merriweather. He also thanked Ms. Miles for her efforts and for having an open door policy.

**Bayside Council of PTAs.** Laura Ramos gave an update on the membership drive since the beginning of the school year. So far this year they have 2253 PTA members, last year they had 2748 members. Ms. Ramos thanked all PTA volunteers for their work on Measure M.

**United Teachers of Richmond.** Diane Brown spoke of her disappointment on Measure M's failure. Ms. Brown congratulated President Kronenberg and Mr. Ramsey and also mentioned her excitement on welcoming Ms. Merriweather. She commented on the KEYS presentation and how it will bring change to the District for the improvement of schools. She would like to have a discussion about the process to get the KEYS program started.

**Citizens' Bond Oversight Committee.** Robert Studdiford reported on the election of the chair, vice chair and secretary positions. Mr. Studdiford mentioned the need of clerical help to assist the secretary with the management of minutes in order to comply with regulation of Prop 39. A special meeting has been called for November 10 to discuss the proposed waiver from the assessed value limitation for bonded indebtedness. The next regular meeting will be on December 15.

**Youth Commission.** Mr. Thurmond announced the next meeting to be held on November 8<sup>th</sup> at the RYSE Center in Richmond at 6:30 p.m. He announced that the Commission is seeking for representatives from the District's high schools.

**Linked Learning – Multiple Pathways.** Mr. Medrano gave a brief report on their last meeting where they had a conference about Connect Ed. He commented on how well the District did with its Academies' presentation. He said the next meeting is scheduled for November 9.

**Ivy League Connection.** President Kronenberg announced that two students from El Cerrito High School will be presenting a project at the Winter Symposium for Women in Leadership at Brown University. Mr. Ramsey commented on Vanderbilt University visiting Pinole Valley High and their interest in working with the District's Latino Community.

**D.5 In Memory of Members of the School Community**

Superintendent Harter recognized contributions of members of the community who have passed away.

**Public Comment:**

None

**Board Comment:**

None

**E. PUBLIC AND COMMITTEE COMMUNICATIONS**  
(Education Code 35145.5; Government Code 54950 et seq.)

**E.1 Superintendent's Report**

Superintendent Harter reported on activities in the District.

**E.2 WCCUSD Public Comment**

**Public Comment:**

Nicole Williams, Billy Alexander, Mike Peritz, Diane Davis, Robert Studdiford

**F. ACTION ITEMS**

**F.1 Alvarado Unity High Charter School Petition**

Ms. Linda Jackson presented the findings regarding the Alvarado Unity High Charter School Petition. She said a District panel reviewed the petition and developed specific findings and recommendations. Ms. Jackson read the recommendations and asked that the Board deny the charter petition.

**Public Comment:**

None

**Board Comment:**

Mr. Thurmond wanted confirmation that the applicant was not present at the meeting. Ms. Jackson confirmed that the applicant was not present. Mr. Thurmond clarified that the applicant was informed of the meeting and that they have been informed of the recommendations. He also confirmed that they have been given specific feedback about the places where their educational program was determined to be unsound. Ms. Jackson gave examples of the findings.

**MOTION: Mr. Ramsey moved approval of the recommendation to deny the Alvarado Unity High Charter School Petition. Mr. Thurmond seconded. Mr. Medrano, Ms. Miles, Mr. Ramsey, Mr. Thurmond, Student Representative Fabiola Gutierrez (advisory vote only) and President Kronenberg voted yes with no abstentions and no absences. Motion carried 5-0-0-0.**

**F.2 Adoption of Board Policy 5145.7 – Sexual Harassment**

Superintendent Harter provided background to the Sexual Harassment Policy.

**Public Comment:**

None

**Board Comment:**

None

**MOTION: Mr. Ramsey moved approval of Board Policy 5145.7 – Sexual Harassment. Ms. Miles seconded. Mr. Medrano, Ms. Miles, Mr. Ramsey, Mr. Thurmond, Student Representative Fabiola Gutierrez (advisory vote only) and President Kronenberg voted yes with no abstentions and no absences. Motion carried 5-0-0-0.**

**G. DISCUSSION ITEMS**

**G.1 Project Status Report**

Mr. Savidge gave updates on District construction projects.

**Public Comment:**

None

**Board Comment:**

Mr. Ramsey asked about the Wilson Elementary project. Mr. Savidge apologized for not having the report but will have that information for the next Board meeting.

**H. UNFINISHED REQUESTS TO ADDRESS THE BOARD (continued from Item E)**

None

**I. COMMENTS OF THE BOARD OF EDUCATION AND SUPERINTENDENT**

Mr. Ramsey thanked Diane Brown for the NEA presentations. He also thanked the community who voted for Measure M saying that he will continue to look for ways to deliver the message about school finance. He welcomed Ms. Elaine Merriweather and said that he hopes they make a collaborative team. He also congratulated President Kronenberg for her success and her reelection. He shared his thanks with Ms. Miles and acknowledged her

contribution for the renewal of the parcel tax of 2008 and the bond measure of 2010 as part of her legacy. He also mentioned the negations and challenges they have gone through the years, commending Ms. Miles for the wonderful job she has done.

Mr. Medrano thanked Ms. Miles and commented on the difficult times they have gone through and expressed how he appreciated her leadership. He said it was a pleasure serving on the Board with her.

Mr. Thurmond thanked Ms. Gutierrez for her participation. He acknowledged Ms. Miles and commended her. He asked President Kronenberg if it would be possible to have a gathering for the community to have an opportunity to thank Ms. Miles for the work that she has done and continues to do for the community. Mr. Thurmond congratulated President Kronenberg and Mr. Ramsey for their reelection and welcomed Ms. Merriweather.

Ms. Miles said she wished the Board the best and that the Board would be able work together as a team respecting each other. She said she hopes that they are able to find additional funding to support the children. She concluded by saying that she believes that the WCCUSD administrators are the most wonderful people to work with, offering her support and wishing the Board luck in the future.

Mr. Medrano commented that Richmond High students recently attended a SP540 conference in San Francisco. He also reported on a College Day at Cal State East Bay in Hayward to be held on November 13. He also mentioned his recent meeting with Congressman George Miller, and the City of San Pablo in the final running to receive a million dollar grant for the next three years.

Ms. Gutierrez thanked the Board for the opportunity to participate in the meeting. She also thanked Ms. Miles for everything she has done during her term.

President Kronenberg thanked everyone who voted to re-elect Mr. Ramsey and herself. She said she is very disappointed at the failure of Measure M. She wanted to thank supporters of Measure M and recognized three individuals for their support; Mr. Ramsey, Superintendent Harter and Michael Wasilchin. President Kronenberg commended Ms. Miles for her big heart, her ability to navigate the Board through the most difficult time, saying how she admires and will miss her.

Mr. Ramsey recognized SSA, UTR and Diane Brown, Principals and WCCAA in their part of the collaboration team in support of Measure M.

**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**

Lovonya DeJean Middle School – November 17, 2010

**K. ADJOURNMENT**

President Kronenberg adjourned the meeting at 8:30 PM.

*Motion vote count order: Yes-No-Abstain-Absent*

BH:rc

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** November 17, 2010

**From:** Sheri Gamba *SG*  
Associate Superintendent Business Services

**Agenda Item:** CI C.1

**Subject:** Acceptance of Donations

**Background Information:** The District has received donations as summarized on the attached sheet dated November 17, 2010. The estimated values for any non-cash donations (as indicated by an asterisk) are those provided by the donor. Staff recommends acceptance of these donations.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted per donations summary.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



West Contra Costa Unified School District  
 November 17, 2010 Board Meeting

<u>Donor Name</u>	<u>Description or Purpose</u>	<u>Estimated Value</u>	<u>Receiving School or Department</u>
UA Local 159 Plumbers Union- Trico Pipe	Salary and Materials	\$1,500.00	WCCUSD Adult Education
UA 342 Joint Labor Management Coop Com., Inc.	Salary and Materials	\$4,500.00	Downer Elementary School
Target take Charge for Education	Supplies	\$94.96	Fairmont Elementary
Wells Fargo Community Support Campaign	Supplies	\$100.00	Hercules Middle High School
Wells Fargo Community Support Campaign	Supplies	\$240.00	Hercules Middle High School
Wells Fargo Community Support Campaign	Supplies	\$50.00	Hercules Middle High School
Wells Fargo Community Support Campaign	Supplies	\$280.00	Hercules Middle High School
Wells Fargo Community Support Campaign	Supplies	\$240.00	Hercules Middle High School
Wells Fargo Community Support Campaign	Supplies	\$240.00	Hercules Middle High School
Lorraine Dair	Materials and Supplies	\$5.00	Madera Elementary School
Tera El Dalla	Materials and Supplies	\$5.00	Madera Elementary School
Melfod Triffana Salas	Materials and Supplies	\$5.00	Madera Elementary School
Wells Fargo Community Support Campaign	Materials and Supplies	\$70.00	Madera Elementary School
Chevron	Football Supplies	\$132.52	Pinole Valley High School
BP Fabric of America Fund	Baseball Supplies	\$300.00	Pinole Valley High School
Wells Fargo Community Support Campaign	Supplies	\$182.00	Pinole Valley High School
Mr. Emmanuel E. Dean	Close- Up Going to Washington	\$100.00	Kennedy High School
Mr. & Mrs. Jeffery Tom	Close- Up Going to Washington	\$200.00	Kennedy High School

\*Estimated values for the non-cash donations are provided by the donor  
 Donation Précis 111710


WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** November 17, 2010

**From:** Sheri Gamba   
Associate Superintendent Business Services

**Agenda Item:** CI C.2

**Subject:** Approval of Fund-Raising Activities

**Background Information:** The planned fund-raising events for the 2010-11 school year are summarized on the attached sheet dated November 17, 2010.

**Recommendation:** Recommend Approval

**Fiscal Impact:** Additional revenue for schools

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
November 17, 2010 Board Meeting

APPROVAL OF FUND-RAISERS

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<b><u>School</u></b>	<b><u>Fund-Raising Activity</u></b>	<b><u>Activity Sponsor</u></b>
Ford Elementary School	All American Fundraiser- Catalog Sales	Parents and Students

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** November 17, 2010

**From:** Sheri Gamba *SG*  
Associate Superintendent Business Services

**Agenda Item:** CI C.3

**Subject:** Contracted Services

**Background Information:** Permission is requested of the Board of Education to approve the following contracts for services as detailed on the attached sheets dated November 17, 2010.

**Recommendation:** Recommend Approval

**Fiscal Impact:** As noted per contracts summary

<b>DISPOSITION BY BOARD OF EDUCATION</b>		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

CONTRACTED SERVICES

The following professional consultant services are recommended for approval.

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<u>DEPARTMENT</u>	<u>DATE OF SERVICE</u>	<u>CONSULTANT NAME</u>	<u>COST &amp; FUNDING</u>	<u>PURPOSE</u>
Curriculum State Project	8/1/10 Thru 6/30/11	Bay Area Community Resources R23708	\$100,000 Healthy Start	Coordination and Services for Ford Healthy Start includes: Overseeing and monitoring all components of the Ford Healthy Start Program, consultation with school personnel and the Administrator for program and student issues, management of subcontractors and consultants for the purpose of effective youth and family services; creation of programs to meet youth and family needs and ensuring effective referral processes and procedures so that families and Ford School personnel can best refer to and access services for students and their Families. Year two of a three year contract.

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** November 17, 2010

**From:** Sheri Gamba, Assoc. Supt., Business Services **Agenda Item:** CI C.4

**Subject:** Summary of Vendor Warrant Reports

**Background Information:** Attached are the summaries of Payroll & Vendor Warrants issued during the month of October, 2010.

Total of payroll warrants (October 2010): \$ 9,544,303.00  
Total of vendor warrants (October 2010): \$21,390,466.00

**Recommendation:** Recommend approval of the payroll and vendor warrant reports

**Fiscal Impact:** As noted above

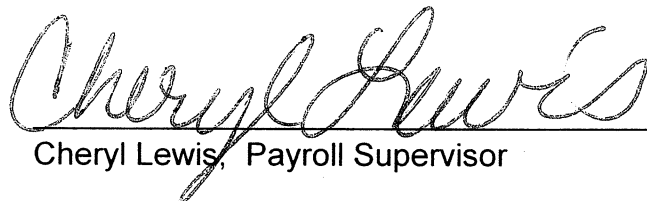
<b>DISPOSITION BY BOARD OF EDUCATION</b>		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

# West Contra Costa Unified School District

Month of :            October 2010

Payrolls	Warrant From	Numbers To	Total Warrants Current	Total Warrants Previous	Total Warrants To Date
Regular	608018	608853	1,940,854	23,171,990	25,112,844
Variable	606475	607713	862,023	11,912,725	12,774,747
Special	607714	608017	144,437	1,192,310	1,336,747
Reg. EFT	278732	280672	5,851,764	65,412,688	71,264,452
Var. EFT	277434	278731	729,804	12,277,228	13,007,031
Special EFT				3,619,780	3,619,780
Typed	297117	297130	25,257	205,300	230,557
BENEFITS				130,698	130,698
Cancelled	Various	Various	(9,835)	(212,293)	(222,128)
Totals			9,544,303	117,710,425	127,254,728

Salary detail is available upon request in the Payroll office.

  
 Cheryl Lewis, Payroll Supervisor

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2010-2011

PAYMENT

DATE: October 6, 2010

PAGE-1

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	430679	430875	4,237,780	18,702,038	22,939,818
7706	CAFETERIA	430690	430869	101,633	884,178	985,811
7707	CHILD DEVELOPMENT				65,360	65,360
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	430692	430834	80,740	3,528,280	3,609,020
7710	BUILDING	430683	430835	244,943	16,344,046	16,588,989
7711	CAPITAL FACILITIES	430749	430822	19,324	840,334	859,658
7712	SELF INSURANCE PROPERTY & LIABILITY	430868	430868	10,912	1,778,443	1,789,355
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS	430693	430864	6,802	79,801	86,603
7770	ADULT EDUCATION	430768	430849	430	73,366	73,796
7785	DEFERRED MAINTENANCE				2,497	2,497
7701	PAYROLL REVOLVING				9,487,691	9,487,691
	TOTALS			4,702,564	51,786,034	56,488,598

  
Prepared By

  
Accounting Supervisor



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2010-2011

PAYMENT

DATE: October 13, 2010

PAGE-2

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	430899	431093	1,473,396	22,939,818	24,413,214
7706	CAFETERIA	430909	431075	138,553	985,811	1,124,364
7707	CHILD DEVELOPMENT				65,360	65,360
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	430990	431071	58,062	3,609,020	3,667,082
7710	BUILDING	430906	431094	315,518	16,588,989	16,904,507
7711	CAPITAL FACILITIES	431016	431041	45,503	859,658	905,161
7712	SELF INSURANCE PROPERTY & LIABILITY	430906	430906	19,416	1,789,355	1,808,771
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				86,603	86,603
7770	ADULT EDUCATION	430904	431036	8,370	73,796	82,166
7785	DEFERRED MAINTENANCE				2,497	2,497
7701	PAYROLL REVOLVING				9,487,691	9,487,691
	TOTALS			2,058,818	56,488,598	58,547,416

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2010-2011

PAYMENT

PAGE-3

DATE: October 20, 2010

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	431096	431297	1,596,134	24,413,214	26,009,348
7706	CAFETERIA	431105	431275	183,929	1,124,364	1,308,293
7707	CHILD DEVELOPMENT	431194	431242	1,553	65,360	66,913
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	431103	431172	1,773	3,667,082	3,668,855
7710	BUILDING	431097	431293	6,369,828	16,904,507	23,274,335
7711	CAPITAL FACILITIES	431290	431290	2,830	905,161	907,991
7712	SELF INSURANCE PROPERTY & LIABILITY	431218	431291	7,322	1,808,771	1,816,093
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				86,603	86,603
7770	ADULT EDUCATION	431101	431283	8,316	82,166	90,482
7785	DEFERRED MAINTENANCE				2,497	2,497
7701	PAYROLL REVOLVING				9,487,691	9,487,691
	TOTALS			8,171,685	58,547,416	66,719,101

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2010-2011

PAYMENT  
DATE: October 27, 2010

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL	431299	431528	502,040	26,009,348	26,511,388
7706	CAFETERIA	431313	431523	113,829	1,308,293	1,422,122
7707	CHILD DEVELOPMENT	431304	431517	1,189	66,913	68,102
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY	431480	431480	161	3,668,855	3,669,016
7710	BUILDING	431318	431521	164,250	23,274,335	23,438,585
7711	CAPITAL FACILITIES	431358	431524	97,078	907,991	1,005,069
7712	SELF INSURANCE PROPERTY & LIABILITY	431348	431424	27,204	1,816,093	1,843,297
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				86,603	86,603
7770	ADULT EDUCATION	431302	431517	3,975	90,482	94,457
7785	DEFERRED MAINTENANCE				2,497	2,497
7701	PAYROLL REVOLVING				9,487,691	9,487,691
	TOTALS			909,726	66,719,101	67,628,827

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2010-2011

PAYMENT

DATE: October 8, 2010

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FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				26,511,388	26,511,388
7706	CAFETERIA				1,422,122	1,422,122
7707	CHILD DEVELOPMENT				68,102	68,102
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				3,669,016	3,669,016
7710	BUILDING				23,438,585	23,438,585
7711	CAPITAL FACILITIES				1,005,069	1,005,069
7712	SELF INSURANCE PROPERTY & LIABILITY				1,843,297	1,843,297
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				86,603	86,603
7770	ADULT EDUCATION				94,457	94,457
7785	DEFERRED MAINTENANCE				2,497	2,497
7701	PAYROLL REVOLVING	430876	430898	842,334	9,487,691	10,330,025
	TOTALS			842,334	67,628,827	68,471,161

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
WEEKLY VENDOR WARRANT REPORT  
2010-2011

PAYMENT

PAGE-6

DATE: October 29, 2010

FUND#	FUND DESCRIPTION	WARRANT FROM	NUMBERS TO	TOTAL WARRANTS THIS REPORT	TOTAL PREVIOUS WARRANTS	TOTAL WARRANTS TO DATE
7701	GENERAL				26,511,388	26,511,388
7706	CAFETERIA				1,422,122	1,422,122
7707	CHILD DEVELOPMENT				68,102	68,102
7708	SPECIAL RESERVE FOR CAPITAL OUTLAY				3,669,016	3,669,016
7710	BUILDING				23,438,585	23,438,585
7711	CAPITAL FACILITIES				1,005,069	1,005,069
7712	SELF INSURANCE PROPERTY & LIABILITY				1,843,297	1,843,297
7713	STATE SCHOOL LEASE/PURCHASE				0	0
7714	COUNTY SCHOOL FACILITIES				0	0
7715	SPECIAL RESERVE FOR NON-CAPITAL OUTLAY				0	0
7719	CHARTER SCHOOL				0	0
7725	MRAD				0	0
7728	DEBT SERVICE				0	0
7744	RETIREE BENEFITS				86,603	86,603
7770	ADULT EDUCATION				94,457	94,457
7785	DEFERRED MAINTENANCE				2,497	2,497
7701	PAYROLL REVOLVING	431529	431584	4,705,339	10,330,025	15,035,364
	TOTALS			4,705,339	68,471,161	73,176,500

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

---

**To:** Board of Education

**Date:** November 17, 2010

**From:** Sheri Gamba *SG*  
Associate Superintendent Business Services

**Agenda Item:** CI C.5

**Subject:** Acceptance of Contracts for Placement of Student Teachers

**Background Information:** Teachers in this district provide supervision and evaluation for students seeking credentials to teach in California public school classrooms. These arrangements are made between the institution of higher education and the individual classroom teacher at no cost to the district.

Staff requests approval from the Board of Education to accept Contracts for Placement of Student Teachers as detailed on the attached sheet dated November 17, 2010.

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
November 17, 2010

ACCEPTANCE OF CONTRACTS FOR PLACEMENT OF STUDENT TEACHERS

The following institutions of higher education have submitted a contract with West Contra Costa Unified School District. These institutions intend to place student teachers in the West Contra Costa Unified School District schools.

San Francisco State University-Interagency Agreement

San Jose State University, Department of Special Education Collaborative Internship Program

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PREVIOUSLY APPROVED STUDENT TEACHER AGREEMENTS

Loyola Marymount University Intern Partnership (approved August 18, 2010)

University of Phoenix Internship Contract Agreement (approved September 15, 2010)

Bethany University-Student Teacher/Field Experience Agreement (approved September 15, 2010)

Univ. of San Francisco, Memorandum of Understanding and Agreement (approved September 15, 2010)

University of Idaho, Agreement for Cooperation-Clinical Experience Program (approved October 6, 2010)

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

To: Board of Education **Meeting Date:** November 17, 2010

From: Sheri Gamba, Assoc. Supt., Business Services *sg* **Agenda Item:** CI C.6

**Subject:** Community Budget Advisory Committee Member Ratification

**Background Information:** The Community Budget Advisory Committee (CBAC) met on October 28, 2010. The voting members approved the following members for the 2010-2011/2011-2012 term: Sue Kahn and Charles Johnson. The selection is subject to ratification by the School Board at a regular Board of Education meeting. Pending ratification, below is a complete list of the committee voting members and term dates.

MEMBER'S NAME	MEMBER TYPE	TERM ENDING
Erwin Reeves, Chair	Business Leader	June 30, 2011
Eduardo Martinez, Vice Chair	Community	June 30, 2012
Robert Studdiford	Parent	June 30, 2011
Greg Whaling	Teacher	June 30, 2011
Tammy Campbell	Parent	June 30, 2012
Charles Johnson	Classified	December 31, 2012
Sue Kahn	Principal	December 31, 2012

**Recommendation:** Recommend Approval

**Fiscal Impact:** None

<b>DISPOSITION BY BOARD OF EDUCATION</b>		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** November 17, 2010

**From:** Sheri Gamba, Assoc. Supt., Business Services <sup>SG</sup>

**Agenda Item:** CI C.7

**Subject:** Notices of Completion: Bid J068245 Helms Middle School Access Road, E068212 Crespi Middle School Window and Door Replacement, E068223 Crespi Roofing Project, and J068222 Chavez Painting.

**Background Information:**

Substantial completion notices have been received for: Bid J068245, Bid E068212, E068223, and J068222.

Major construction projects are subject to acceptance by the governing board before a Notice of Completion can be processed, and final payment of the contract made. (BP 7470)

Staff recommends acceptance of the work completed by the following contractors:

California Constructors, Helms Access Road Bid J068245  
Pinguelo Construction, Inc., Crespi Window and Door Replacement Bid E068212  
Albay Construction Co., Crespi Roofing Project Bid E068223  
Fairway Painting, Chavez Painting Bid J068222

**Recommendation:** Recommend approval of these notices of completion.

**Fiscal Impact:** None.

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO  
NAME WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT  
STREET  
ADDRESS 1108 BISSELL AVENUE  
CITY &  
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

### NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

1. The undersigned is owner of the property hereinafter described:
2. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
3. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
4. A work of improvement on the property hereinafter described was completed and accepted on 11/17/10.
5. The work done was: Project J068245 Helms Middle School Access Road
6. The name and address of the contractor for such work of improvement was California Constructors 319 Willard Avenue, Richmond, CA 94801 Date of Contract: 08/11/10
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: American Contractors Indemnity Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Helms Middle School 2500 Road 20, San Pablo, CA 94806.

Dated: November 17, 2010

\_\_\_\_\_  
Director, General Services  
West Contra Costa USD

### VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 17, 2010, at Richmond, California.

\_\_\_\_\_  
Director, General Services  
West Contra Costa USD

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO  
NAME WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT  
STREET  
ADDRESS 1108 BISSELL AVENUE  
CITY &  
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

### NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

4. The undersigned is owner of the property hereinafter described:
5. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
6. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
6. A work of improvement on the property hereinafter described was completed and accepted on 11/17/10.
7. The work done was: Project E068212 Crespi Window and Door Replacement Project
7. The name and address of the contractor for such work of improvement was Pinguelo Construction, Inc. 4171 Suisun Valley Rd Ste G, Fairfield, CA 94534 Date of Contract: 01/25/10
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Developers Surety and Indemnity Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Crespi Middle School 1121 Allview Avenue, El Sobrante, CA 94803.

Dated: November 17, 2010

\_\_\_\_\_  
Director, General Services  
West Contra Costa USD

### VERIFICATION

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 17, 2010, at Richmond, California.

\_\_\_\_\_  
Director, General Services  
West Contra Costa USD

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO  
NAME WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT  
STREET  
ADDRESS 1108 BISSELL AVENUE  
CITY &  
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**NOTICE OF COMPLETION**

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

7. The undersigned is owner of the property hereinafter described:
8. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
9. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
8. A work of improvement on the property hereinafter described was completed and accepted on 11/17/10.
9. The work done was: Project E068223 Crespi Middle School Roofing Project
8. The name and address of the contractor for such work of improvement was Albay Construction Co. 865 Howe Road, Martinez, CA 94553 Date of Contract: 08/04/10
7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Hartford Fire Insurance Company
8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Crespi Middle School 1121 Allview Avenue El Sobrante, CA 94803.

Dated: November 17, 2010

\_\_\_\_\_  
Director, General Services  
West Contra Costa USD

**VERIFICATION**

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 17, 2010, at Richmond, California.

\_\_\_\_\_  
Director, General Services  
West Contra Costa USD

RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO  
NAME WEST CONTRA COSTA  
UNIFIED SCHOOL DISTRICT  
STREET  
ADDRESS 1108 BISSELL AVENUE  
CITY &  
STATE RICHMOND, CALIF 94801

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**NOTICE OF COMPLETION**

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. The completion of work is deemed to be the date of such acceptance by the Governing Board of the District (civil code 3086)

Notice is hereby given that:

- 10. The undersigned is owner of the property hereinafter described:
- 11. The full name of the owner is: Governing Board, West Contra Costa Unified School District.
- 12. The full address of the owner is: 1108 Bissell Avenue, Richmond, Calif. 94801.
- 10. A work of improvement on the property hereinafter described was completed and accepted on 11/17/10.
- 11. The work done was: Project J068222 Chavez Elementary Painting Project
- 9. The name and address of the contractor for such work of improvement was Fairway Painting 614 Mt. View Avenue Belmont, CA 94002 Date of Contract: 07/20/10
- 7. The name of the Bonding Company that provided Surety for said contractor relative to work to be performed is: Merchants Bonding Company
- 8. The property on which said work of improvement was completed is located within the West Contra Costa Unified School District, County of Contra Costa, State of California, and is described and located as follows: Chavez Elementary School 960 – 17<sup>th</sup> Street Richmond, CA 94801.

Dated: November 17, 2010

\_\_\_\_\_  
Director, General Services  
West Contra Costa USD

**VERIFICATION**

I, the undersigned, say: I am the Director, General Services the declarant of the foregoing notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 17, 2010, at Richmond, California.

\_\_\_\_\_  
Director, General Services  
West Contra Costa USD

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** November 17, 2010  
**From:** Nia Rashidchi **Agenda Item:** C.8  
Assistant Superintendent, Educational Services  
**Subject:** NCLB Supplemental Educational Services (SES) Tutoring Contracts

**Background Information:**

The No Child Left Behind (NCLB) Act of 2001 requires school districts to set aside an amount equivalent to 20% of the Title I entitlement for the purposes of providing Transportation for Choice and Supplemental Educational Services (SES). In WCCUSD 20% of the entitlement is \$1,893,735. Of this amount, \$100,000 is needed for Transportation for Choice leaving \$1,793,735 available for SES tutoring.

Each year the Department of Education sets the official per pupil allotment (PPA) for each district, which represents the maximum amount to be expended per participant. The official rate for 2010-11 is \$1,369.89 per student; therefore, approximately 1,310 eligible students may be served.

Permission is requested of the Board of Education to approve contracts between the District and named State-approved SES providers per parental choice for the period of November 18, 2010 through June 30, 2011 per the attached list.

**Recommendation:** Recommend Approval

**Fiscal Impact:** Appropriate expenditure of Title I SES reservation

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**West Contra Costa Unified School District  
2010-11 State-Approved  
Supplemental Educational Service (SES) Providers**

A+ Educational Centers	Jump Into Reading
A+ Grades Up	Kumon Math & Reading Centers
Aavanza	Learn It Systems
ABC Phonetic Reading School	Learning Curve
Academic Advantage	Learning Ladder
Academic Tutoring Services	Mathnasium Downtown
Ace Tutoring Services	Math Think, Inc.
Achievement Academy	Milestones Family Learning Center
Applied Scholastics	Our Place Center of Self Esteem
ARC Tutoring	Professional Tutors of America
Arriba Education	Sullivan learning Systems, Inc.
ATS Project Success	Sure Prep learning
Brain Hurricane	Sylvan Learning Center
Carney Educational Services	Total Education Solutions
Club Z In-Home Tutoring	Tree of Knowledge
Community College Foundation	TutorWorks, Inc.
Healthy Families	100% Learning Fun Center
Innovadia	1 on 1 Learning with Laptops

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

---

**To:** Board of Education

**Meeting Date:** November 17, 2010

**From:** Wendell Greer   
Associate Superintendent, K – Adult Education

**Agenda Item:** CI C.9

**Subject:** Certification of Athletic Coaches – Fall Sports

**Background Information:**

Under California Education Code Section 5593, all athletic team coaches are required to be certified annually. Topics covered during the training include first aid, CPR, coaching techniques, adolescent psychology (as it relates to sports participation), and ethics. Attached are the lists of coaches from each of the high school for fall sports.

**Recommendation:** Approval

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_



## Certification of Coaches Form

Fall     
  Winter     
  Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

	NAME	SPORT
1	<u>Mike Aloi</u>	<u>Girls Tennis</u>
2	<u>Mike Aloi</u>	<u>Cross Country</u>
3	<u>Fou Mikaio</u>	<u>Girls Volleyball - Varsity</u>
4	<u>Lizette Fuentes</u>	<u>Girls Volleyball - JV</u>
5	<u>Michael Williams</u>	<u>Football</u>
6	<u>Kenita Mitchell</u>	<u>Cheerleading</u>
7	<u>Bryan Blackman</u>	<u>Football</u>
8	<u>Carl Carlson</u>	<u>Football</u>
9	<u>Lawrence Handy</u>	<u>Football</u>
10	<u>Lionel Walker</u>	<u>Football</u>
11	<u>Bill Kiser</u>	<u>Football</u>
12	<u>                        </u>	<u>                        </u>
13	<u>                        </u>	<u>                        </u>
14	<u>                        </u>	<u>                        </u>
15	<u>                        </u>	<u>                        </u>
16	<u>                        </u>	<u>                        </u>
17	<u>                        </u>	<u>                        </u>
18	<u>                        </u>	<u>                        </u>
19	<u>                        </u>	<u>                        </u>
20	<u>                        </u>	<u>                        </u>

Principal: Mr. Robert Evans

School: De Anza H.S.

Signature: 

Date: \_\_\_\_\_

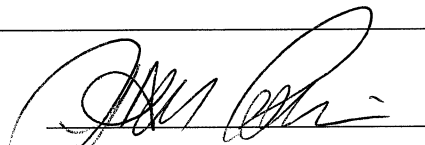
# Certification of Coaches Form

X  Fall      \_\_\_\_\_ Winter      \_\_\_\_\_ Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

---

	NAME	SPORT
1	Davis, Donny	Football
2	Harder, Richard	Football
3	Holland, Jeremiah	Cross Country
4	Johnson, Tim	Football
5	Kahn, Kenny	Football
6	Knight, Michael	Girls Volleyball
7	McBride, Joseph	Football
8	McDermott, John	Football
9	Sin, David	Girls Volleyball
10	Smith, Duane	Football
11	Vandergrift, John	Girls Tennis
12	Webb, Michael	Football
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20		

Principal: 

Signature: Jason Reinann

School: EL CERRILLO HIGH SCHOOL

Date: 10/21/10

# Certification of Coaches Form

X  Fall          Winter          Spring


I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

---

	NAME	SPORT
1	Jason Strickland	Water Polo/AD
2	Alaina Krystek	Water Polo/AD
3	Jessica Steinberg	Water Polo
4	Gerald Montgomery	Football
5	Alcus Bill Jr	Football
6	George Jackson	Football
7	Kyle Whitmore	Football/Cross Country
8	Marlon Brisco	Football
9	Louis Montgomery	Football
10	Michael Harris	Girl's Tennis
11	Lawrence Smith	Girl's Golf
12	Thomas Manglona	Girl's Volleyball
13	Karen Rose	Girl's Volleyball
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Principal:  Guy Zakrevsky

School:  Hercules High

Signature: 

Date:  10/20/2010

# Certification of Coaches Form

X  Fall            Winter            Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

---

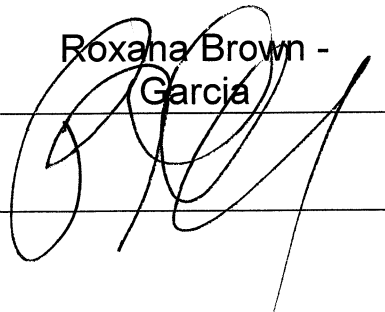
	NAME	SPORT
1	Clyde Byrd	Football
2	Dan Shaughnessy	Football
3	James (AL) Tally	Football
4	Mike Bobino	Football
5	Mack Craminer	Football
6	Jason Bernell	Football
7	Robert Jackson	Football
8	Joseph Alvarez	Football
9	Carl Sumler	Cross Country
10	Kady Pooler	Volley Ball
11	Nicole Barbero	Volley Ball
12	Aishah Mendeel	Pep Squad
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20		

Principal:

Roxana Brown -  
Garcia

School: Kennedy

Signature:



Date:

## Certification of Coaches Form

  x   Fall             Winter             Spring

I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

---

	NAME	SPORT
1	Steve Alameda	Football
2	Jeff Bruel	Football
3	Ron Elkin	Football
4	Joey Ferry	Football
5	Jeff Flores	Football
6	Andre Krashna	Football
7	Greg Ochs	Football
8	Guy Sutherlin	Football
9	Clay Yoshida	Football
10	Robert Crain	Football
11	Rico Adkins	Football
12	Simeon Nash	Football
13	Ameer Ross	Football
14	Lucas Bodwin	Football
15	Brianna Sanchez	Volleyball
16	Jeff Wright	Volleyball
17	Tiffany Valdehueva	Cross Country
18	Al Kirkman	Girls Tennis/ Cross Country
19	Jim Ulversoy	Waterpolo
20	Andrew Love	Waterpolo

Principal:       Sue Kahn      

School: Pinole Valley HS

Signature:  \_\_\_\_\_

Date: 10/19/10

# Certification of Coaches Form

  X   Fall             Winter             Spring

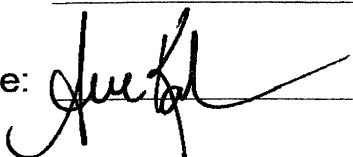
I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

---

	NAME	SPORT
1	Jennifer Porter	Waterpolo
2	Ryan Choy-Arioli	Waterpolo
3	Keisha Braxton-Hicks	Pep Squad
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20		

Principal:       Sue Kahn      

School: Pinole Valley HS

Signature: 

Date: 10/19/10

# Certification of Coaches Form

X  Fall            Winter            Spring

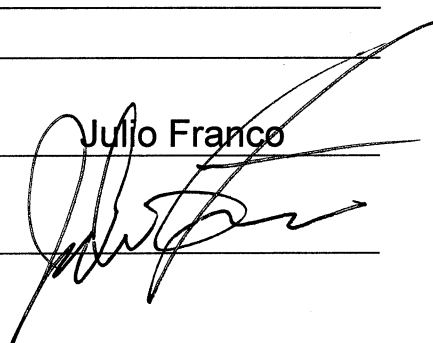
I certify that the following individuals are fully qualified and have met all requirements listed in CCR, Section 5593

---

	NAME	SPORT
1	Jeffrey Tyner	Football
2	Darryl Robinson	Football
3	Tashaka Merriweather	Football
4	Marylyn B. Johnson	Football
5	Marquez Arnold	Football
6	Ian Lawrence	Football
7	Matthew Cabral	Football
8	Darrin Zaragoza	Cross Country
9	Phan Saeng Zoi	Volleyball
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Principal: Julio Franco

School: Richmond HS \_\_\_\_\_

Signature: 

Date: 10/22/10 \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** November 17, 2010  
**From:** Bill Fay **Agenda Item:** CI C.10  
Associate Superintendent for Operations  
**Subject:** Ratification and Approval of Engineering Services Contracts

**Background Information:**

Contracts have been initiated by staff using previously qualified consulting, engineering, architectural, or landscape architectural firms to assist in completion of the referenced projects. Many of the firms are already under contract and the staff-initiated work may be an extension of the firm's existing contract with the District. Public contracting laws have been followed in initially qualifying and selecting these professionals.

**Recommendation:** Ratify and approve contracts as noted.

**Fiscal Impact:** Total for this action: **\$250,001**. Funding sources as noted

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



**WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
FACILITIES PLANNING AND CONSTRUCTION**

**ENGINEERING & ARCHITECTURAL SERVICES CONTRACTS**

<b>Project/Funding</b>	<b>Dates</b>	<b>Firm</b>	<b>Contract Cost</b>	<b>Reference</b>
Helms Middle School New Campus—Trash Enclosure  Measure J Bond	November 2010 thru March 2011	Alan Kropp and Associates	Hourly not to exceed \$17,280.	Geotechnical plan review, construction inspection.
Kennedy High School Master Plan Projects  Measure J Bond	November 2010 thru October 2011	Seville Group ("SGI")	\$153,947	Construction management services for multiple projects.
Richmond High School Master Plan Projects  Measure J Bond	November 2010 thru March 2011	Seville Group ("SGI")	\$48,872	Construction management services for multiple projects
Gompers High School and Leadership Public Schools New Campus  Measure D 2010 Bond	November 2010 thru February 2011	Ninyo and Moore	\$9,500	Preliminary Geotechnical report and Geohazards report
Richmond HS Emergency Repair Projects	October 2010 thru July 2011	HMR Architects	\$20,402	Additional services for emergency lighting project and restoration of fiber optics and fire alarm to art building/Omega portables.

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION --- BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** November 17, 2010  
**From:** Bill Fay **Agenda Item:** CI C.11  
Associate Superintendent for Operations  
**Subject:** Ratification and Approval of Negotiated Change Orders

**Background information:**

Staff is seeking ratification of change orders on the following current District construction projects: DeAnza High School Replacement Campus; Pinole Middle School Main Building Renovation; Richmond High School Emergency Repair Program Project; Richmond High School Bleachers and Fieldhouse; King Elementary School New Construction; and Crespi Middle School Fire Reconstruction. Change Orders are fully executed by the District upon signature by the Superintendent's designee. Board ratification is the final step required under state law in order to complete payment and contract adjustment.

**Recommendation:** Ratify negotiated Change Orders as noted.

**Fiscal Impact:** Total ratification and approval by this action: **\$442,205.16**

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**November 17, 2010 Change Order Ratification Summary**

	Project	Company	Original Contract	Previously Approved CO's	Items Pending Board Action		Total CO's	CO Percent of Original Contract	Adjusted New Contract	Change Order Numbers
					CO's Pending Ratification	CO's Pending Approval				
1	De Anza HS Replacement Campus	Wright Contracting, Inc	\$62,508,000.00	\$87,652.00	\$39,194.00	\$0.00	\$126,846.00	0.20%	\$62,634,846.00	2
2	Pinole MS Renovation	Alpha Bay Builders	\$9,570,735.00	\$358,122.08	\$212,430.54	\$0.00	\$570,552.62	5.96%	\$10,141,287.62	4
3	Richmond HS ERP Project	West Coast Contractors, Inc.	\$4,156,000.00	\$79,452.00	\$83,259.00	\$0.00	\$162,711.00	3.92%	\$4,318,711.00	3
4	Richmond HS Bleachers & Field House	West Bay Builders	\$5,556,000.00	\$404,534.84	\$59,481.00	\$0.00	\$464,015.84	8.35%	\$6,020,015.84	6
5	King ES New Construction	West Bay Builders	\$15,595,000.00	\$168,225.00	\$41,742.00	\$0.00	\$209,967.00	1.35%	\$15,804,967.00	6
6	Crespi MS Fire Reconstruction	Bollo Construction, Inc.	\$3,080,850.00	\$125,601.71	\$6,098.62	\$0.00	\$131,700.33	4.27%	\$3,212,550.33	10

Pending Board Actions	Ratifications	\$442,205.16
	Approvals	\$0.00
	<b>Total Board Action</b>	<b>\$442,205.16</b>

Note: The proposed Board action is to ratify all change orders below ten percent (10%) of the contract value; the change order amounts pending Board approval is the portion of the change order(s) above 10%.

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** November 17, 2010  
**From:** Bill Fay **Agenda Item:** CI C.12  
Associate Superintendent for Operations  
**Subject:** Approval of pool of Pre-Qualified Geotechnical Engineers and Boundary/Topographic Surveyors for Measure D 2010 projects.

**Background Information:**

In preparation for the Measure D 2010 projects, District staff has completed a competitive selection process in order to pre-qualify a number of Geotechnical and Boundary/Topographic survey firms for assignment to upcoming projects. Two requests for qualifications (RFQ) were prepared and circulated to Geotechnical Engineering and Survey firms with experience in construction of California public schools. The District received Statements of Qualifications (“SOQ”) from interested firms and also received fee proposals for specific sites. District Facilities/Bond Program staff evaluated the SOQ, and using a set of uniform criteria contained in the RFQ, has created a list of qualified firms from which the District may make selections for ongoing Measure D work. Additional firms may be qualified from time to time after submitting qualifications for review by the District. The recommendation of the pre-qualified firms does not include a specific project assignment. This action merely creates a pool of pre-qualified firms for upcoming projects. These firms can now be interviewed, or assigned as required, to future Measure D 2010 projects. Proposed assignments will be reviewed and recommended for approval by the Board at the time the projects are set to begin design. The recommended firms are as follows:

**Geotechnical Engineering**

Earth Systems Pacific  
A3 Geo  
Ninyo and Moore  
RMA Group  
ENGEO  
Kleinfelder  
Alan Kropp and Associates

**Boundary/Topographic Survey**

Luk and Associates  
K.C. Pierce and Associates  
Kister Savio and Rei  
BKF  
Sandis

**Recommendation:** Approve the listed firms as pre-qualified to provide engineering and survey services as noted.

**Fiscal Impact:** None at this time. Geotechnical Engineering and Survey fees are budgeted and funded by the Measure D 2010 Bond.

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** November 17, 2010

**From:** Bruce Harter, Superintendent

**Agenda Item:** CI C.13

**Subject:** Approval of Superintendent and Board Members Attending California School Boards Association Annual Education Conference

**Background Information:**

Board Bylaw 9250 stipulates members of the board shall be reimbursed for allowable expenses incurred in attending any meetings or in making any trips on official business of the school district when so authorized in advance by the Board of Education. (Education Code 35044). Superintendent Harter and Board members have expressed interest in attending the California School Boards Association (CSBA) Annual Education Conference, to be held in San Francisco. The conference dates are December 2 through 4, 2010 at the Moscone Convention Center in San Francisco. Expenses including registration, travel, food and lodging are estimated to total approximately \$580.00 per person. Funds for Board travel and conference are budgeted and there is sufficient funding within that budget.

**Recommendation:**

That the Board authorizes attendance at the CSBA Annual Education Conference 2010.

**Fiscal Impact:** General Fund

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** November 17, 2010  
**From:** Bruce Harter **Agenda Item:** D.1  
Superintendent  
**Subject:** Resolution No.32-1011: Honoring Audrey Miles for Four Years of Service on the Board of Education

**Background Information:** A resolution of commendation will be presented to Audrey Miles for four years of service on the Board of Education and to the Students, Staff, and Community of the West Contra Costa Unified School District.

Audrey Miles has provided leadership for increasing volunteers, improving safety, initiating a Board focus on student learning through the Academic Subcommittee and forwarding school-based health centers in all six high schools. Her participation at the policy level resulted in many school renovations and improvement to the facilities for our students.

**Recommendation:** Recognition and Resolution Honoring Board Member Audrey Miles

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

**West Contra Costa Unified School District  
Resolution No. 32-1011**

**Resolution of Commendation  
To  
Audrey Miles  
For  
Dedicated Service to Students, Staff and the Community  
November 17, 2010**

***WHEREAS***, She has been a member of the Board of Education for four years, and was Board President for one year; and

***WHEREAS***, She was active as liaison to the City of Hercules as well as other community groups and organizations; and

***WHEREAS***, She worked hard for the students of our District in the Measure D and Measure M campaigns; and

***WHEREAS***, She has demonstrated her commitment to quality education and youth programs for all our children, and was instrumental in many accomplishments as a Board member including improving learning, increasing levels of parent satisfaction with our schools, increasing student attendance, improving safety, increasing public participation in the decision-making of the Board, improving the focus on post-secondary education, and reducing the number of schools in school improvement; and

***WHEREAS***, She has provided leadership for increasing volunteers, improving safety, initiating a Board focus on student learning through the Academic Subcommittee, forwarding school-based health centers in all six high schools; and

***WHEREAS***, Her participation at the policy level resulted in many school renovations and improvement to the facilities for our students; and

***WHEREAS***, Her encouragement of student participation in the district and her advocacy for student voice helped our young people prepare for the future; and

***NOW THEREFORE, BE IT RESOLVED***, the Board of Education, students, faculty, parents, staff, and community, extend to Audrey Miles our sincere appreciation for the last four years of dedicated service.

***PASSED AND ADOPTED*** by the Board of Education of the West Contra Costa Unified School District on the seventeenth day of November 2010, by the following vote:

AYES \_\_\_\_\_ NOES \_\_\_\_\_ ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

***I HEREBY CERTIFY*** that the foregoing resolution was duly introduced, passed, and adopted by the Board of Education at a meeting held on November 17, 2010.

\_\_\_\_\_  
Madeline Kronenberg, President  
Board of Education

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION—BOARD OF EDUCATION**

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**To:** Board of Education

**Meeting Date:** November 17, 2010

**From:** Ann Reinlagen,  
Assistant Superintendent Human Resources

**Agenda Item:** D.2

**Subject:** Employee Service Anniversary Recognition

**Background Information:**

The West Contra Costa Unified School District employs 3,019 full and part-time staff members. Tonight the district honors its veteran employees who have reached milestone years for their service. It is with great honor and gratitude that we recognize these individuals by presenting them with service anniversary pins in the following categories:

- the 35-Year Service Pin Award to 7 staff;
- the 30-Year Service Pin Award to 3 staff,
- the 25-Year Service Pin Award to 21 staff,
- the 20-Year Service Pin Award to 27 staff.

It is ultimately the students who benefit from the relationships we have with our veteran staff members. Collectively this group represents more than 1,400 years of experience in serving the students.

Our school communities and the district are indeed fortunate to benefit from our veteran employees' wisdom and accumulated experience which guide and inform our current and future work. Their dedication, caring, creativity, ingenuity, and resilience are an important part of what makes our district special.

**Recommendation:** Recognition; for board and public information

**Fiscal Impact:** None

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Tabled \_\_\_\_\_



West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801-3135  
Office of Superintendent of Schools

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

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**To:** Board of Education **Meeting Date:** November 17, 2010  
**From:** Bruce Harter **Agenda Item:** D.4  
**Subject:** In Memory of Members of the School Community

**Background Information:**

The District would like to take time to recognize the contributions of members of our school community who have passed away. The District requests the community to submit names to be reported as a regular part of each agenda.

Samuel Teese, former Deputy Superintendent for Richmond Unified School District, passed away recently. Mr. Teese attended local schools, Lincoln Elementary, Roosevelt Jr. High and Richmond High, before attending UC Berkeley and San Francisco State Universities. He began his teaching career at Harry Ells Jr. High in 1948. He worked as coach and athletic director at Richmond High, dean and vice principal at El Cerrito High, and principal at Adams Jr. High. Mr. Teese moved to central office administration in the 1970's serving as Assistant Superintendent, Personnel and Deputy Superintendent. He retired in 1982 after 34 years with the District.

Our thoughts go out to the family and friends in the loss of their loved one.

**Recommendation:** For Information Only

**Fiscal Impact:** None

<b>DISPOSITION BY BOARD OF EDUCATION</b>		
Motion by: _____	Seconded by: _____	
Approved _____	Not Approved _____	Tabled _____

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** November 17, 2010  
**From:** Bill Fay **Agenda Item:** F.1  
Associate Superintendent for Operations  
**Subject:** Notice of Public Hearing Regarding Request for Bond Waiver

**Background Information:**

Notice is Hereby given that the Board of Education ("Board") of the West Contra Costa Unified School District ("District") at a Public Hearing to be held on November 17, 2010, at 6:30 p.m., or as soon thereafter as the matter may be heard, at Lovonya DeJean Middle School Multipurpose Room, 3400 Macdonald Avenue, Richmond, California 94805, on November 17, 2010, will review and consider adoption of a resolution of the Board to authorize a request for waiver from State Board of Education relative to statutory requirements on general obligation bond debt limitations, as applicable to the District, as provided by section 15106 of the Education Code.

The purpose of the Public Hearing to be held on November 17, 2010, is to invite public testimony and comment on this matter. The draft of the request for such waiver is on file and available for public review at the District's office located at West Contra Costa Unified School District, 1108 Bissell Avenue, Richmond, CA 94801, and is herein incorporated by reference. To receive a copy of the draft request for waiver, or if you have questions on this matter, please contact Mr. Bill Fay, Associate Superintendent for Operations, at telephone (510) 231-3135.

The Public Hearing of the District will be held on November 17, 2010 at the location set forth above. This matter will be considered at such time as this agenda item is considered by the Board of the District.

**Recommendation:**

For Information Only

**Fiscal Impact:**

None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION----BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** November 17, 2010  
**From:** Bill Fay **Agenda Item:** F.2  
Associate Superintendent for Operations  
**Subject:** Resolution No. 31-1011: Intent to Seek Debt Limit Waiver from State Board of Education for Sale of remaining General Obligation Bonds as approved by voters under Measure D, 2010

**Background Information:**

In order to complete the Bond program school renovation and reconstruction projects which are allocated under Measure D, 2010, the District will need to sell the bonds approved under that measure. The District does not currently have sufficient bonding capacity to issue any of the \$380 million in voter-authorized Measure D, 2010 Bonds. Based on the 2010-2011 assessed valuation, the District's current bonding capacity is \$548 million. The District currently has \$729 million in outstanding debt, with no remaining bonding capacity. In order to keep the bond program on track and finish current projects, staff is recommending that the District apply for a waiver of the bonding capacity limits from the State Board of Education. Approval of the District's request for a temporary increase in its bonding capacity from 2.5% of assessed valuation to 5.0% of assessed valuation will allow the District to issue the full \$380 million of the voter authorized Measure D, 2010 bonds. Because of tax rate limitations and other factors, the District plans to issue these bonds in series over time. The bond language for Measure D, 2010 includes reference to the need for a potential waiver of the bonded indebtedness limit.

The Department of Education requires that a request for waiver be filed by December 15, 2010, in order to be considered at the State Board of Education meeting March 10, and 11, 2011. In order to be considered by the State Board of Education, the West Contra Costa Unified School District Board of Education must hold a public hearing and approve the request. In addition, the District has met and consults with, and seeks the support of, its bargaining units including: UTR, Local 1, SSA, and WCCAA. Also, the District has presented the proposed waiver to the Facilities Subcommittee and the Citizens Bond Oversight Committees for their review. Staff will begin this process upon approval of this intent resolution.

**Recommendation:**

Approve Resolution No. 31-1011: Intent to Seek debt Limit Waiver from State Board of Education for Sale of remaining General Obligation Bonds as approved by voters under Measure D, 2010.

**Fiscal Impact:** Not known. Direct costs limited to costs of preparation and presentation of waiver request.

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

RESOLUTION NO. 31- 1011

RESOLUTION OF THE BOARD OF EDUCATION OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT AUTHORIZING REQUEST FOR WAIVER FROM THE STATE BOARD OF EDUCATION RELATIVE TO STATUTORY GENERAL OBLIGATION BOND DEBT LIMITATIONS AS PROVIDED BY SECTION 15106 OF THE EDUCATION CODE

WHEREAS, the issuance of up to \$380,000,000, principal amount, of general obligation bonds of the West Contra Costa Unified School District (the "District") State of California, was authorized at an election held within the District on June 8, 2010, the proceeds of which are to be used to acquire, construct, repair and equip school facilities as described in Measure D and as approved by the voters (the "Authorization"); and

WHEREAS, Section 15106 of the Education Code provides that a California unified public school district with authorized general obligation bonds may only issue such bonds in an amount not to exceed 2.50% of the assessed value of property within the District or upon receipt of a waiver of the District's statutory debt limit from the State Board of Education (approved in the "Authorization"), if required; and

WHEREAS, based on the current amount of outstanding bonded indebtedness of the District, the District has a need to issue and sell authorized general obligation bonds in an amount in excess of the limitation set forth in Section 15106 of the Education Code, in order to finance needed school facilities within the District; and

WHEREAS, Section 33050 of the Education Code allows the State Board of Education ("SBE") to waive any provisions of the Education Code, following public hearing on the matter, except for those provisions therein specified as not being subject to such a General Waiver ("Waiver"), which are not applicable hereto; and

WHEREAS, the provisions of Education Code Section 15106 are subject to a Waiver by the SBE; and

WHEREAS, pursuant to SBE requirements for a Waiver, the District has consult with the exclusive representatives of employees, including the United Teachers of Richmond, the Public Employees Union Local 1, the School Supervisors Association and the Administrators Association (together, the "Exclusive Representatives of Employees"), and invite participation in the development of the Waiver prior to a public hearing on the matter; and

WHEREAS, prior to a public hearing on the Waiver, the District consulted with the Exclusive Representatives of Employees of the District and determined that their position on the matter was supportive;

WHEREAS, prior to the public hearing on the Waiver, the District consulted with appropriate councils or advisory committees, including the District's Independent Citizens' Bond Oversight Committee; and

WHEREAS, the District determined that each of the consulted councils and advisory committees were supportive of the Waiver request; and

WHEREAS, the District placed prior notice on November 7 and 12, 2010, in the West Contra Costa Times, providing notice of a public hearing to be held on November 17, 2010, and inviting public comment on the Waiver; and

WHEREAS, a public hearing on the Waiver was held on November 17, 2010.

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The foregoing recitals are true and correct and are hereby incorporated by this reference.

Section 2. That the District provided proper notice by advertisement in a newspaper of general circulation within the District stating the time, place and date of the public hearing to be held on November 17, 2010, and the notice specifically invited public comment on the Waiver.

Section 3. A public hearing was held on November 17, 2010, at which time all persons desiring to be heard on all matters pertaining to the Waiver were heard and all information was duly considered.

Section 4. That the District contacted the Exclusive Representatives of Employees of the District and determined that their position on the Waiver is supportive.

Section 5. That the District contacted appropriate councils or advisory committees, including the District's Independent Citizens' Bond Oversight Committee and determined that their position on the Waiver is supportive.

Section 2. That the District has satisfied all applicable procedural requirements necessary to submit a Waiver to the SBE.

Section 7. That the District Superintendent, or a designee, is directed to cause a Waiver to be submitted to the California Department of Education Waiver Office for consideration in regard to authorizing the District to exceed the statutory general obligation bond debt limitation set forth in Section 15106 of the Education Code such that bonds of the Authorization may be issued so long as the current bonded indebtedness of the District not exceed 5 % of the assessed value of property within the District.

Section 8. All actions heretofore taken by officers and consultants of the District with respect to the within-referenced Waiver are hereby approved, confirmed and ratified, and the Superintendent, Assistant superintendent, or designee(s) are hereby authorized and directed to execute all documents and to take all actions necessary to cause or facilitate the within-referenced Waiver.

ADOPTED, SIGNED AND APPROVED this 17th day of November, 2010 by the Board of Education of the West Contra Costa Unified School District.

BOARD OF EDUCATION OF THE WEST  
CONTRA COSTA UNIFIED SCHOOL  
DISTRICT

---

President

Attest:

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Clerk of the Board of Education

STATE OF CALIFORNIA            )  
  )  
COUNTY OF CONTRA COSTA    )

I, \_\_\_\_\_, do hereby certify that the foregoing is a true and correct copy of Resolution No. \_\_\_\_\_, which was duly adopted by the Board of Education of the West Contra Costa Unified School District at meeting thereof, held on the 17th day of November, 2010, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

By \_\_\_\_\_  
Clerk of the Board of Education  
of the West Contra Costa Unified School District

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** November 17, 2010  
**From:** Bruce Harter **Agenda Item:** G.1  
Superintendent  
**Subject:** Student Reassignment for Lake and Shannon Elementary Schools

**Background Information:**

In February 2009, the Board approved a comprehensive school closure plan. Over the previous six years, enrollment in WCCUSD had declined by more than 5,000 students and the District could no longer afford to operate as many schools as it had in the past. The closure plan included a phased closure for schools. Shannon Elementary was scheduled to be closed at the end of the 2010-11 school year. The City of San Pablo contributed operating funds to keep Lake Elementary open for both the 2009-10 and 2010-11 school years.

WCCUSD staff has developed reassignment plans for both schools. Students who currently attend Lake and live in the Lake attendance area would be assigned to one of three schools, Bayview Elementary, Highland Elementary or Dover Elementary. Students who currently attend Shannon and who live in the Shannon attendance area would be reassigned to Collins Elementary, Tara Hills Elementary or Montalvin Manor Elementary. Students who have transferred into either Lake or Shannon would be reassigned to their home attendance area schools.

In order to develop the best reassignment plans possible, District staff will hold parent meetings at both Lake and Shannon schools and invite parents from those schools as well as the schools where those students will be transferred. Staff will provide information about the new proposed attendance areas and solicit feedback from parents as well as provide information about the timeline for the intradistrict transfer process.

Staff will use the information gathered from parents to revise the student assignments plans and bring those plans back to the Board for final approval on January 5, 2011.

**Recommendation:**

That the Board reviews the initial reassignment plans for Lake and Shannon.

**Fiscal Impact:**

Estimated net savings of \$600,000 annually as a result of closing Lake and Shannon.

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_



West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** November 17, 2010  
**From:** Bruce Harter **Agenda Item:** G.2  
Superintendent  
**Subject:** Adding 6<sup>th</sup> Grade at Madera Elementary

**Background Information:**

In February 2009, the Board approved changes to grade configurations for several schools as a result of the school closure plan. One consequence of that action was to leave only Ford Elementary in Richmond and Madera Elementary in El Cerrito with a K-5 configuration among all the elementary schools south of Hercules. In 2010, the Board approved, at the request of the Ford school staff, allowing Ford to add a 6<sup>th</sup> grade for 2010-11. During the public hearings about the temporary location of Portola Middle School in January of 2010, parents of Madera Elementary requested that Madera be allowed to add a 6<sup>th</sup> grade for the 2011-12 school year.

As a result of attendance area expansion in 2004 and an increasing number of out-of-attendance area transfers into the school, Madera does not have space to add 6<sup>th</sup> grade. Madera currently has 60 students in fifth grade who are assigned into one fifth grade class and one fourth-fifth combination class. Based on enrollment in the lower grades, it is likely that the school will need space for two classes in order to house 6<sup>th</sup> graders at the school.

There are four options for addressing the request of the Madera parents:

1. Continue Madera as a K-5 school and continue to offer 6<sup>th</sup> grade at Portola;
2. Add relocatable classrooms to the Madera campus;
3. Rescind the transfers of students who currently attend Madera but who live outside the attendance boundaries of that school; or,
4. Re-draw the attendance boundaries similar to what the boundaries were before the Madera attendance area was expanded in 2004 to reduce the population of the school.

District staff has been preparing a cost/benefit analysis of each option but first needs to engage Madera parents in considering each option. District staff would then bring a recommendation for a Board decision on January 5, 2011.

**Recommendation:**

That the Board reviews but not act on the options for 6<sup>th</sup> grade at Madera.

**Fiscal Impact:**

Will depend on the option selected.

**DISPOSITION BY BOARD OF EDUCATION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_

West Contra Costa Unified School District  
1108 Bissell Avenue  
Richmond, California 94801  
Office of the Superintendent

**ITEM REQUIRING ATTENTION---BOARD OF EDUCATION**

**To:** Board of Education **Meeting Date:** November 17, 2010  
**From:** Bill Fay **Agenda Item:** G.3  
Associate Superintendent for Operations  
**Subject:** WCCUSD Competitive Food Sales Policy

**Background Information:**

The Governing Board of WCCUSD recognizes the link between student health and academic achievement. Healthy, active, and well-nourished children and youths are more likely to attend school and are more prepared and motivated to learn. It is for this reason that the Board unanimously approved the District's wellness policy in September 2006.

Hunger and poor nutrition interferes with learning and may lead to obesity. Foods and beverages available to students at District schools should support the health curriculum and promote optimal health.

There has been a growing national concern about childhood obesity. Congress now requires each local educational agency that participates in the U.S. Department of Agriculture's (USDA's) school meals programs to establish a local wellness policy which include clear nutrition guidelines for all foods available on each campus during the school day which include "competitive foods and beverages". Under the code of federal regulations, Title 7, part 210.11, the United States Department of Agriculture (USDA) defines "competitive foods" as "any foods sold in competition with [a federally reimbursable school meal program] to children in food service areas." The food service area is where the reimbursable meals are sold or eaten, which in California schools means virtually the entire campus.

The rules for selling competitive foods and beverages are created by four separate entities, two at the federal level and two at the state level.

*Federal Level: Local School Wellness Policy and Code of Federal Regulations, Title 7, Part 210.11, Appendix B: The USDA's regulations define Foods of Minimal Nutritional Value (FMNV). The state Level: Education Code (EC) sections 49430-49431.7: Senate Bills 12, 965, and 490. California Code of Regulations, Title 5, sections 15500, 15501, and 15575-15578: The State Board of Education adopted these regulations that include additional requirements that govern food and beverage sales by student organizations.*

WCCUSD's competitive food policy does meet these strict requirements and addresses sales by parent and student organizations. This policy is accessible on the district's web site under the Food Service department.

WCCUSD's Board policy 3312 addresses non-school entities and contracts for non-nutritious foods and beverages sold on campuses. Effective July 1, 2007, the District cannot enter into or renew a contract for the sale of foods that do not meet the nutritional standards specified in Education Code 49431 or 49431.

These policies are in place to promote district students' health, nutrition, and well-being. The Food Service department is a resource and is available to provide technical information on the nutritional content of foods and beverages to be sold to students during school hours.

**Recommendation:** For information only

**Fiscal Impact:** None

DISPOSITION BY BOARD OF EDUCATION

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Tabled \_\_\_\_\_